



Republic of the Philippines
Province of Ilocos Sur

MUNICIPALITY OF NARVACAN



I am a NARVACANEO

OFFICE OF THE MUNICIPAL BUDGET

July 02, 2018

MEMORANDUM

TO : SB OFFICE


FROM : THE MUNICIPAL MAYOR

SUBJECT : BUDGET CALL

In preparation of the Executive Budget of 2019, you are hereby advised to submit your department's Budget Proposal, Plans and Programs on or before July 31, 2018 for review and consolidation.

Attached herewith is a copy of Appropriation and Obligation by Object of Expenditure, Current Year 2018 as a basis in the preparation of your 2019 Budget Proposal in your respective department.

FOR YOUR GUIDANCE AND STRICT COMPLIANCE.


ZURIEL S. ZARAGOZA
Municipal Mayor

OFFICE OF THE SANGGUNIANG BAYAN
NARVACAN, ILOCOS SUR

RECEIVED
DATE: _____
BY: _____

PROGRAMMED APPROPRIATION AND OBLIGATION
BY OBJECT OF EXPENDITURE

Office: SECRETARY TO THE SB

Particulars (1)	Account Code (2)	Past Year (Actual) 2016 (3)	Current Year (Estimate)			Budget Year (Proposed) (7)
			First Sem. (4)	Second Sem. (5)	TOTAL (6)	
PERSONAL SERVICES						
Salaries and Wages						
Reg. Plantilla Items	701	639,744.00	359,358.00	359,358.00	718,716.00	1,430,226.00
Life & Retirement Ins. Contribution	731	76,769.00	43,123.00	43,123.00	86,246.00	171,628.00
Monetization of Leave Credits		25,487.00				
PAG-IBIG Contributions	732	6,398.00	1,200.00	1,200.00	2,400.00	6,000.00
PHILHEALTH Contributions	733	7,997.00	4,492.00	4,492.00	8,984.00	39,331.00
State Insurance/ECC Contributions	734	6,398.00	1,200.00	1,200.00	2,400.00	6,000.00
Mid-Year and Year-End Bonus	725	53,312.00	59,893.00	59,893.00	119,786.00	238,372.00
Other Personnel Benefits						
Cash gifts	724	10,000.00		10,000.00	10,000.00	25,000.00
PERA	711	48,000.00	24,000.00	24,000.00	48,000.00	120,000.00
Representation Allowance (RA)	713	65,028.00	38,250.00	38,250.00	76,500.00	76,500.00
Transportation Allowance (TA)	714	65,028.00	38,250.00	38,250.00	76,500.00	76,500.00
Clothing Uniform Allowance	715	6,000.00	10,000.00	-	10,000.00	25,000.00
TOTAL PERSONAL SERVICES		1,010,161.00	579,766.00	579,766.00	1,159,532.00	2,214,557.00
MOOE						
Travelling Expenses-Local	751	40,000.00	20,000.00	20,000.00	40,000.00	40,000.00
Office Supplies Expenses	755	30,000.00	30,000.00	20,000.00	50,000.00	40,000.00
Training/Seminar Expenses	753	35,000.00	25,000.00	15,000.00	40,000.00	40,000.00
Printing and Binding Expenses	781	10,000.00	5,000.00	5,000.00	10,000.00	10,000.00
Repair of Office Equipment	821	25,000.00	15,000.00	35,000.00	50,000.00	40,000.00
Membership Fee	778	2,000.00	2,000.00	-	2,000.00	4,000.00
Communication Exp.	773	18,000.00	9,000.00	9,000.00	18,000.00	18,000.00
TOTAL MOOE		160,000.00	106,000.00	104,000.00	210,000.00	192,000.00
CAPITAL OUTLAY						
Equipment Outlay			12,500.00	12,500.00	25,000.00	25,000.00
Furniture-Fixture			12,500.00	12,500.00	25,000.00	25,000.00
TOTAL APPROPRIATION		1,170,161.00			1,419,532.00	2,456,557.00

Prepared:

Maribel Corrales
MARIBEL CORRALES
SB Secretary

Reviewed:

Arsenia C. Fiesta
ARSENIA C. FIESTA
Local Budget Officer

Approved:

Zuriel S. Zaragoza
ZURIEL S. ZARAGOZA
Local Chief Executive